

Impact, outcomes, outputs and key activities

Impact/Outcome	Outcome indicators	Means of verification	Assumptions
Overall Outcome: Government influenced towards making pro-poor policy decisions on fuel subsidies	1.Pro – poor policy decisions on fuel subsidies made by Government 2.Review of the policy on fuel subsidies	1.Advocacy activity reports	1.Availability of Financial and human resources 2.Political will
1. Outcome: Increased understanding of the impact of the removal of subsidies on producers and consumers	1. Report are produced on time and synthesize the emerging issues for discussions and uptake 2. Stakeholder groups are identified for the dissemination purposes and their feedback received on the reports, etc. 3. Participation of key stakeholders in the research events is ensured and their opinions/insights gathered.	1. Quality of the report as assessed by independent reviewers, etc. 2.Number of reports produced 3.Inputs received from key stakeholders are processed and shared at relevant platforms 4.Minutes of the meetings	1. Reports are ready on time and of good quality, based on facts from the ground 2. Stakeholders appreciate the need for such discussions, and are ready and willing to provide their inputs and cooperate 3. All key stakeholders targeted would turn up for the meetings
2. Outcome: Increased policy dialogue with government on the impact of the removal of fuel subsidies as a result of the study findings	1.Positive participation of Government in policy dialogue 2.Findings disseminated to all stakeholders	1.Activity reports 2.Meeting minutes 3.Documented resolutions	1.Government officials targeted are engaged and positively respond by inputting into the dialogue process
3. Outcome: Increased stakeholder awareness as a result of publicised study findings	1.Increased public awareness through dissemination of findings 2.Increased stakeholder support for further advocacy	1.Dissemination activity reports 2.Media programs conducted 3..Established advocacy partnerships	1.Adequate publicizing of research findings and buy in from stakeholders influenced 2. Various stakeholders influenced 3.Media (print and electronic) cooperation is received

1. Outcome		Increased understanding of the impact of the removal of subsidies on producers and consumers	
Output I		Activities	Inputs
Advert	1.1	Placement of an advert in media to hire consultants	Funds
Output II		Activities	Inputs
Consultant Shortlisted	1.2	Review of the application and engagement of consultants	Human resource
Output III		Activities	Inputs
Questionnaire generated and disseminated	1.3	Questionnaire construction	Stationery Human resource
Output IV		Activities	Inputs
Synthesised Draft report	1.4	Literature review, targeted interview/ Field work	Human resource
Output V		Activities	Inputs
Final Report	1.5	Report Production and Printing	Funds Stationery
Output VI		Activities	Inputs
Policy Brief produced	1.6	Policy Brief Production and Printing	Stationery
Output VII		Activities	Inputs
Report dissemination meeting held	1.7	Report dissemination Meeting	Stationery Human resource Funds

2. Outcome		Increased policy dialogue with government on the impact of the removal of fuel subsidies as a result of the study findings	
Output I		Activities	Inputs
Meetings held/Report shared with Government	2.1	Two (2) Policy Dialogue Meetings with Government officials to share the report findings	Stationery Human resource Funds
Output II		Activities	Inputs
Meeting held/Report shared with policy champions	2.2	Informal lobby with key policy champions/parliamentarians	Stationery Human resource Funds

3. Outcome		Increased stakeholder awareness as a result of publicised study findings	
Output I		Activities	Inputs
Meeting/Meeting Report	3.1	Five (5) Public discussion meeting	Human resource Funds Stationery
Output II		Activities	Inputs
Briefing Held	3.2	Three (3) Press briefings	Human resource Funds
Output III		Activities	Inputs
Programs Held	3.3.1	Five 5) Radio Programmes	Human resource Funds
	3.3.2	Two (2) TV Programmes	Human resource Funds
Output IV		Activities	Inputs
Article appear in the paper	3.4	Two (2) Newspaper article highlighting the findings of the report	Funds Human resource
Output V		Activities	Inputs
E-mail Sent Out	3.5	Share the findings on CUTS Development Dialogue Forum	Human resource
Output VI		Activities	Inputs
Blog Launched	3.6	Launch a blog to discuss the finding of the report	Funds Human resource

Joint policy action’s work plan
period: [06/2013 - 12/2013]

Joint policy action’s implementation

Activities	M1	M2	M3	M4	M5	M6	M7	Who
Outcome 1: Increased understanding of the impact of the removal of subsidies on producers and consumers;								
<i>1.1. Output: Advert</i>								
1.1.1. Placement of an advert in media to hire consultants								CUTS
<i>1.2. Output: Consultant Shortlisted</i>								
1.2.1 Review of the application and engagement of consultants								Project Team
<i>1.3. Output: Questionnaire generated and disseminated</i>								
1.3.1 Questionnaire construction								ACF
<i>1.4. Output: Synthesised Draft report</i>								
1.4.1 Literature review, targeted interview/ Field work								EAZ
<i>1.5. Output: Final Report</i>								
1.5.1 Report Production and Printing								CUTS
<i>1.6. Output: Policy Brief produced</i>								
1.6.1 Policy Brief Production and Printing								CUTS
<i>1.7. Output: Report dissemination meeting held</i>								
1.7.1 Report dissemination Meeting								CUTS
Outcome 2: Increased policy dialogue with government on the impact of the removal of fuel subsidies as a result of the study findings;								
<i>2.1. Output: Meetings held/Report shared with Government</i>								
2.1.1 Two (2) Policy Dialogue Meetings with Government officials to share the report findings								ACF
<i>2.2. Output: Meeting held/Report shared with policy champions</i>								
2.2.1. Informal lobby with key policy champions/parliamentarians								EAZ
Outcome 3: Increased stakeholder awareness as a result of publicised study findings;								

3.1. Output: Meetings/Meeting Reports								
3.1.1. Five (5) Public discussion meetings								EAZ
3.2. Output: Briefings Held								
3.2.1. Three (3) Press briefings								CUTS
3.3. Output: Programs Held								
3.3.1. Five (5) Radio Programmes								ACF
3.3.2. Two (2) TV Programmes								Zambian Voice
3.4. Output: Articles appear in the paper								
3.4.1. Two (2) Newspaper articles highlighting the findings of the report								CUTS
3.5. Output: E-mail Sent Out								
3.5.1. Share the findings on CUTS Development Dialogue Forum								CUTS
3.6. Output: Blog Launched								
3.6.1. Launch a blog to discuss the finding of the report								Zambian Voice

Key: M = Month (M1 = 1st month of implementation)