

## Profile

A young professional passionate about influencing a progressive society that dismantles barriers inherent in institutions charged with pursuing development.

Joined CUTS on October, 2020 as an Intern, prior to taking up the position of Assistant Programme Officer at CUTS International.

## Experience & Skills

**USAID- Youth Leader, FHI360**  
**October 2020 To April 2021**

Responsible for implementing, monitoring, developing and evaluating project goals aimed at strengthening women and youth rights and movements.

Carried out all stages of relevant grant and proposal writing.

Conducted community focus group discussions to generate the maximum amount of discussion and opinions within a given time period on topics surrounding social change with regards to women and the youth.

Managed relationships with other entities including potential funders and social change organisations.

Participated in collaborative decision making and led a team of six.

Conducted design research surveys and focus group interviews. Conducted iterative machine learning with selected women and youth.

**Community Psychiatric Re-Integration Initiative (COPRI)**  
**August 2020 – October 2021**

Volunteered as an ambassador at the Community Psychiatric Re-Integration Initiative (COPRI), with the core responsibility of conducting research and analysing barriers to quality mental health care in Zambia and Zimbabwe.

**Plant a Million Zambia**  
**January 2020 – August 2020**

Served as an Executive Secretary and Administrative Officer at Plant a Million Zambia, where she managed the CEO's calendar, travel arrangements and prepared for the organisations meetings and events. She was also tasked with ensuring that the organisations policies and tax legislations were up to date.

## SUMMARY CV

**Sylvia Chuma Kagulurah**



### Position

Assistant Programme Officer

### Year of birth

1996

### Nationality

Zambian

### Language

English, French and Chi Nyanja

### Qualifications

Bachelors of Science in Quantitative Economics

### Key skills

Project Planning and Implementation  
Microsoft Office proficiency  
Administration skills  
Data Interpretation and presentation

### Email

syk@cuts.org